



**NEXT
GENERATION
EXPO**

CREDIT CARD AUTHORIZATION FORM

We require a credit card charge authorization to be on file with Next Generation Expo (NGE), even if payment is made via check or bank wire transfer.

PAYMENT INFORMATION

Company Name: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____

Cardholder's Name: _____

Cardholder's Billing Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____

Credit Card Type: American Express Discover Visa Mastercard

Credit Card Number: _____

Expiration Date: _____ / _____ CVV: _____

Customer Number: _____ Job Number: _____

Total Amount to be Charged: \$ _____

CHARGE POLICY

I, _____, authorize **NEXT GENERATION EXPO** to charge my credit card above for agreed upon installations. I understand that my information will be saved to file for future transactions on my account.

Cardholder's Signature: _____ Date: _____

Important: A 3.5% administrative fee will be applied for using a credit card. In the event of a card authorization rejection, the cardholder will be responsible for all charges. Next Generation Expo (NGE) reserves the right to terminate the delivery of items and/or services until payment is settled. Additional charges, including but not limited to applicable sales tax, will be applied to the cardholder's account as needed. If an extension of credit is granted to the cardholder's company, NGE reserves the right to charge any outstanding amounts not paid within invoice terms to the cardholder's account.